

Executive Summary

		Budget	Actual to Date
1	Assets Carried over from 2008	\$16,000.00	\$ 15,518.93
2	Income 2009	\$32,400.00	\$25,049.65
3	Expenses 2009	\$36,600.00	\$21,639.22
4	Income less Expenses	(\$4,200.00)	\$3,410.43
5	Projected Assets Carryover 2010	\$11,800.00	\$18,929.36

Checking Account Balance as of 12/31/09	\$	8,919.23	actual
Savings Account Balance as of 12/31/09	\$	10,010.13	
		\$18,929.36	

note Checking balance on line is \$9,631.05 Metro Bill has not shown up yet

Notes: December 2009 Expenses

1

2 Note A Metro Bill not shown on statement. Total of \$711.82

3 Ben McCreary requests not shown on heere as wel logo and other expenses

4

5

Recommended Minimum Reserve 33% of expenses \$ 12,200.00

Historical Data	Assets	Date
	\$ 12,484.74	12/31/2002
	\$ 10,475.55	12/31/2003
	\$ 13,387.68	12/31/2004
	\$ 16,183.47	12/31/2005
	\$ 19,314.21	12/31/2006
	\$ 23,043.47	12/31/2007
	\$ 15,518.93	12/31/2008
End of Year 2009	\$ 18,929.36	12/31/2009

need to subtract be McCreary Stuff here
 should go under 1M Yaf Forum
 What were his totals

Assets & Income 2009					
Carry Over From 2008					
			Budget	Actual	Difference (Act-Bud)
1	01/01/09	Savings Account Balance	\$6,000.00	\$ 5,611.67	\$ (388.33)
2	01/01/09	Checking Account Balance	\$10,000.00	\$ 9,907.26	\$ (92.74)
	01/01/09	Certificate of Deposit	\$0.00	\$ -	
3		Carryover available for 2009 budget	\$16,000.00	\$ 15,518.93	\$ (481.07)
Income 2009					
			Budgeted	Actual to Date	Difference (Act-Bud)
4		Interest on Savings	\$50.00	\$3.23	\$ (46.77)
5		Membership Dues			
		145 Regular Members @ \$75	\$10,875.00	\$11,917.41	\$ 1,042.41
		55 Associate Members @\$25	\$1,375.00	\$0.00	\$ (1,375.00)
6		Meetings & Program Revenue			
	A.	Program Attendance Fees	\$7,000.00	\$4,866.00	\$ (2,134.00)
	B.	Meeting Sponsors	\$6,000.00	\$2,000.00	\$ (4,000.00)
	C.	Transportation Sponsors	\$750.00	\$0.00	\$ (750.00)
	D.	Design Awards Entry Fees	\$850.00	\$0.00	\$ (850.00)
	E.	Honor Awards	\$0.00	\$0.00	\$ -
	F	Legislative Breakfast	\$0.00	\$0.00	\$ -
7		News Letter Advertisement	\$0.00	\$0.00	\$ -
8		Web Page Advertisement	\$1,000.00	\$0.00	\$ (1,000.00)
9		Friends of The Blue Ridge	\$0.00	\$0.00	\$ -
10		Special Fundraisers			
	A.	RUE Profits (transferred to savings)	\$0.00	\$4,395.23	\$ 4,395.23
11		Revenue Sharing from AIA National			
	A.	Electronic Documents	\$2,250.00	\$1,531.53	\$ (718.47)
	B.	Job Board	\$2,250.00	\$336.25	\$ (1,913.75)
				\$0.00	\$ -
TOTAL 2009 INCOME			\$32,400.00	\$25,049.65	(\$7,350.35)
			Budgeted	Actual to Date	Difference (Act-Bud)
Total Assets & Income Available 2009			\$ 48,400.00	\$ 40,568.58	\$ (7,831.42)
Reserve			\$ 12,200.00	\$ -	\$ (12,200.00)
Maximum Operating Budget 2009			\$ 36,200.00	\$ 40,568.58	\$ 4,368.58

Expenses 2009				
		Budget	Actual to Date	Difference
1.	Programs			(B-A)
	A	Meetings	\$ 17,000.00	\$10,196.12 \$ 6,803.88
	B	Public Relations	\$ 150.00	\$250.00 \$ (100.00)
	C	Intern Development	\$ 1,200.00	\$28.48 \$ 1,171.52
	D	Membership	\$ -	\$0.00 \$ -
	E.	Virginia Tech Linkage	\$ 2,300.00	\$1,800.00 \$ 500.00
	F.	Legislative Breakfast	\$ -	\$0.00 \$ -
	G.	Design Forum	\$ -	\$0.00 \$ -
	H.	Architecture Week	\$ 1,000.00	\$807.72 \$ 192.28
	I	Design Awards	\$ 1,000.00	\$0.00 \$ 1,000.00
	J	YAF Forum	\$ 1,600.00	\$190.00 \$ 1,410.00
		Sub Total Program Expenses	\$ 24,250.00	\$13,272.32 \$ 10,977.68
2.	Conference & Conventions			
	A.	Grassroots (1 Attendee)	\$1,250.00	\$0.00 \$ 1,250.00
	B.	Regional Leadership Conference 2 Attendee	\$2,200.00	\$1,438.35 \$ 761.65
	C.	National Convention (2 attendees)	\$5,000.00	\$4,541.00 \$ 459.00
	D.	Regional Retreat	\$0.00	\$0.00 \$ -
	E.	Chapter Retreat / Long Range Planning	\$0.00	\$0.00 \$ -
	F.	Board Meetings	\$750.00	\$750.00 \$ -
	G.	Unassigned Meetings & Conferences	\$500.00	\$257.91 \$ 242.09
	H.	IDP National Coordinators Meeting	\$0.00	\$0.00 \$ -
	I.	VSAIA Meetings and Conferences	\$1,000.00	\$1,000.00 \$ -
		Sub Total Conference & Conventions	\$10,700.00	\$7,987.26 \$ 2,712.74
3.	Special Fund Raisers		\$0.00	\$0.00 \$ -
4.	Operating & Miscellaneous Expenses			
	A.	Printing & Postage	\$500.00	\$174.86 \$ 325.14
	B.	Banking Fees	\$50.00	\$0.00 \$ 50.00
	C.	Insurance	\$0.00	\$0.00 \$ -
	D	Legal Fees	\$50.00	\$35.00 \$ 15.00
	E.	Telephone	\$0.00	\$0.00 \$ -
	F.	Administration	\$100.00	\$42.00 \$ 58.00
	G.	Web Page	\$750.00	\$92.78 \$ 657.22
	H.	Unassigned	\$200.00	\$35.00 \$ 165.00
	I	Staff Compensation	\$0.00	\$0.00 \$ -
	J	Staff Expenses	\$0.00	\$0.00 \$ -
		Sub Total Operating & Miscellaneous	\$1,650.00	\$379.64 \$ 1,270.36
		Total Expenses 2009 (1+2+3+4)	\$36,600.00	\$21,639.22 \$ 14,960.78